DAY IN THE LIFE OF A RECRUITER

Welcome to the Insight Global team – the hunt is on! Every day our Account Management team works hard to bring in open positions from our clients. As a Recruiter, it is your job to find the candidates that will fill these positions! Every week on average our recruiting team talks to 40,000 candidates and hires around 1,200 of them. To make this happen, a recruiter makes around 40 calls and talks to 7 candidates each day. As you can imagine, our days get busy!

Each morning at 8 AM we have our team Zone meeting where we sync up on crucial business and get updates on our teams open positions. From there, you'll meet with your Account Manager where they'll review the position you'll be filling that day, answer any questions, and help you with your search. Then, you hit the phones!

Below is an outline of a typical day of a recruiter within your first month:

7:30 AM: Check emails & prepare for your day

8:00 AM: All Office & Team Zone

8:20 AM: Sync with Account Manager to breakdown your assigned req

8:30 AM – 12:00 PM: Call candidates!

12:00 – 1:00 PM: Lunch / Client Lunch

1:00 – 4:00 PM: Continue working through the Candidate Lifecycle

4:00 PM: Daily wrap up with your Account Manager

5:00 PM: Head home!

As a Recruiter in Training, you will also have the opportunity to join your Account Manager on client lunches, road days, and various client meetings. However, recruiting is an important fundamental whether you choose the sales or recruiting path, which is why we spend so much time mastering this skill.

CANDIDATE SUBMITTAL PROCESS

Our job as Recruiters is to match quality candidates with positions we have open. If your candidate isn't a fit for the role you called them about, we can find another role for them!

Use the link below to learn more about the Candidate Lifecycle, and how we can use our tools to find the best match for our top candidates!

THE CANDIDATE LIFECYCLE

You just talked to a great candidate, now what? Let's take a look at the next steps.

